

Minutes of meeting of Hay Town Council held in the Registrar's Room, Council Offices at 6.30 pm on 4th November 2019

Present: Cllr T Stedman (TS) Cllr J Pearson (JP) Cllr J Prothero (JPr)
 Cllr R Golesworthy (RWG) Cllr S Morris (SM) Cllr A Powell (AP)
 Cllr F Howard (FH) Cllr I Keith (IK) Cllr D Price (DP)

Apologies: Cllr H Davies (HD) Cllr G Ratcliffe (GR)

In Attendance: N Burdekin (NB)

**The Mayor of Hay called for a minute's silence in tribute of Nigel Lewis, which was duly observed by all Councillors and the Clerk*

2423. Declarations of Interest & Code of Conduct.

TS - Hay Woodland Group, Hay in Bloom
AP - HADSCAL, The Warren, Hay Woodland Group
JP - BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway
SM - The Warren, Cubs and Scouts Leader 1st Hay Scouts, Explorers
JPr - Hay in Bloom

2424. Questions from the Public (5 mins allowed)

Michael Eccles explained that a CIC has been set up for Hay Library. They are looking at setting up a 5-year contract with Powys CC. Hay Library is also looking to sign up as many people as possible before Christmas to a Standing Order. Hay Festival has agreed that if £5,000 is raised in this timeframe, they will match the £5,000. Michael did say that the 5 year plan with Powys CC has not been discussed with Powys CC at this stage. Michael agreed to write to Hay Town Council formally requesting a financial contribution to the Library's funds.

2425. Police update

Emma Jackson (PCSO) attended the meeting and said she was supposed to have been deployed in Hay two months ago. Emma has explained that Jason (PCSO) has also left, along with Helen Scott. Emma said that if HTC needs to raise issues at a higher level, such as more police officers for Hay, the person to write to is Chief Inspector Stuart Bell.

TS said that 3 people have complained about a red car that has been seen across Hay and is alleged to have hit a car on an overtake manoeuvre. Emma will follow this up to see if any other reports have been made to do with this. Emma asked the person living in the back of a van in the Gliss. Cllrs said that the recent flooding of the Gliss had removed this issue.

TS said that there is still an issue with access to Mill Cottage off Newport Street. Emma said it is a civil matter. RWG asked for a clarification, saying that it is clearly shown on the owner of the property's lease that the owner of Mill Cottage shall have right of access to their property. The owner of Mill Cottage has had his rights infringed. Is this still a civil matter? Emma reiterated that it is.

TS added that during the recent flood, she had contacted 101 to report the cars on the Gliss car park in danger of flooding and been informed that this was not a matter for 101. Emma said that it should be and resolved to follow this up.

Emma added that she has given AP her contact details but advised that incidents are still reported to 101 in order to log the issue.

2426. Minutes of the meeting dated 7th October 2019

JPr noted that on page 933, item 2416 (1) correspondence (bd) – final sentence is incomplete. Final sentence should end: "...agrees to carry out general maintenance." NB to amend.

2427. Matters arising from minutes not listed on the agenda:

(a) Hay Shire Reserve held by Powys CC

TS said that Cllr Phyl Davies has indicated he is willing to visit Hay to discuss outstanding issues. TS to invite Cllr Davies to a meeting in Hay.

(b) Blue Boar survey

NB reported to Cllrs that he had received an e-mail this morning from Jo Lancey with analysis results. The two main reasons why the crossing is not suitable for a zebra crossing are: the road surfacing is below the skid-resistant requirements for a crossing, and vehicle visibility from the north-west side (coming up past Red Indigo).

IK asked if HTC could arrange a meeting with Jo to discuss possible speed activation signs, a different location for a zebra crossing, and any possible alternatives at Blue Boar. NB to arrange the meeting.

(c) Community Bank

FH said nothing to report at this stage.

(d) Citizen of the Year Board – update

NB has met with Frank Davies and looked at a possible site on the Buttermarket's pillars. Frank will provide HTC with a quote before carrying out the work.

(e) Yellow dog campaign

JP said nothing to report at this stage.

(f) Warren Steps letter from HTC

TS had previously circulated to all Cllrs Mr Pratt's most recent letter to HTC dated 4th October 2019. TS has contacted Paul Egan, OVW, who said the complainant is being vexatious. Paul suggested HTC contacts its insurers to see if they defend against a claim for compensation. If HTC's insurers do cover this, then the matter can be passed to them and all further correspondence between HTC and Mr Pratt will be done via solicitors. If this isn't covered by our insurers, Paul has asked TS to go back to him.

Cllrs unanimously agreed to contact HTC's insurers. NB to contact and report back.

(g) Mill Lane Cottage letters received

TS said that the owner that has caused the obstruction has not responded to a letter she has been sent. Both the BBNP (Eifion Jones, e-mail received 9th Oct 2019) and Powys CC (Martin Davies, email also received 9th Oct 2019) have responded to say it is a civil matter that they cannot intervene in. RWG suggested contacting OVW to see if there are any other legal issues regarding this that could be explored. TS agreed to ask OVW.

(h) Any other items from minutes not listed

None.

2428. Sub Committee Reports

(a) Finance Sub Committee

(i) Admin Assistant – hours and job description to be approved

TS said that it had been approved at the last meeting (7th October 2019) that the Admin Assistant's role would be for 8 hours a week, 32 in total. However, TS proposed making it 10 hours a week and said that this was within the budget of the previous costs for NL and NB. 10 hours a week was agreed. There followed a discussion about whether NB would be willing to work full-time hours. NB said he would be. *NB left the meeting at this stage.* Cllrs agreed to offer NB the choice of working full time hours or not (i.e. increasing NB's hours from the current 32 to 39) or to keep the 32 hours. *NB returned to the meeting.*

(ii) Christmas Lights contribution request 2019 from Chamber of Commerce

NB said that the Chamber of Commerce has requested a financial contribution to this year's Christmas Lights. TS said that NL had accounted for a possible contribution in the Town Events budget. FH proposed giving the CoC £1,000.00 for the Christmas lights 2019, AP seconded. *Unanimously approved.*

NB was asked to write to the CoC confirming the £1,000. NB was asked to add that if the CoC is still short, to come back to HTC. NB also to add to the letter a request that the CoC works with HTC to arrange for the transfer of the lights over to the Chamber.

(iii) Recycling Grant request from Want to Canoe?

NB read out Want to Canoe's recycling grant request for £500.00 for Summer 2020 canoe lessons. Cllrs said that the new Recycling grants guidelines are moving towards an 18-month cycle and for new start-up ideas/activities. So unfortunately on this occasion HTC is unable to support this application. NB to write to Want to Canoe? to this effect.

(iv) Precept 2020/2021 – next key priority

TS explained that the next Precept request will be coming up in the near future. This will be discussed at the next Full Council meeting so that Cllrs can give the Finance Sub Committee a steer as to the general limits of any increase or decrease to the Precept for 2020/2021. Finance will then come back to the Full Council in the January 2020 meeting with a recommendation.

(b) Fishing & Estates

(i) Updates on cycle racks

NB said that Powys CC has now said that there are (x6) bike racks available, not 7 as originally stated, as there is not enough room at the top of Oxford Rd car park for 3 sets, but only 2. Otherwise all the other bike racks locations as requested by HTC from 7th October 2019 meeting will be adhered to.

(ii) 3 interpretation boards

AP informed Cllrs that the three interpretation boards that were being stored in Council Offices were recently installed at the Gliss/under Hay Bridge by volunteers of HCWGG. RWG suggested putting in a contingency plan for next year's budget in case the three boards need to be replicated in Welsh.

(iii) Resident request for wooden memorial bench, Old Railway Line

AP showed Cllrs some examples of the type of wooden bench requested by a resident to be located on the Old Railway Line. JP said that wooden benches weather very badly. FH proposed that HTC has new rules for benches, these being that benches that need replacing in the future be metal benches, and any new benches are metal benches, too.

FH's proposal unanimously approved. NB to write up new rules. Once rules are in place, FH and NB to meet resident on the Old Railway Line to discuss location and type of bench.

(c) Town Events

(i) Minutes of the meeting held on 31st October 2019

TS (chaired for the sub committee meeting) said that the two main issues discussed were the Walking Festival and the Christmas lunch. FH said that the Walking Festival is now going to appoint someone to work one day a week in order to better co-ordinate the Festival moving forwards.

Senior Citizens' Party – Recommendation to Full Council:

TE59. Recommendation:

(i) That this year's Christmas Party be re-named 'Community Christmas Lunch' and to be open to anyone from the community on a first come-first served basis

FH said that she agreed with this, but would like to amend the recommendation to give priority to pensioners. On the basis of this amendment, *FH proposed, unanimously approved.*

AP and FH agreed to contact last year's attendees to see if they would like to come along in January 2020. FH asked NB for a list of last year's attendees. AP also to contact Masonic Lodge (Mr Mosley) to see if the Masonic Lodge is free on 7th January 2020.

TS said that it was suggested in the TE meeting that this year's party be promoted by a Christmas postcard with a Christmas scene on one side, and the party details on another. TS has made an initial design of the postcard.

In terms of entertainment for the party, the following was agreed:

RWG/FH – quiz

AP- bingo

TS – baby photo competition

TS – Londis for raffle prizes

NB – Arrange Dial-a-Ride transport

AP – To find out cost of catering

Promotion – the party will be promoted on Facebook, HTC's website and in HTC's December 2019 Wye Local article.

Under Any Other Business, the following two recommendations were made for Full Council to consider:

TE60. Recommendations:

(i) That HTC installs a bench in memory of Nigel Lewis with a plaque inscription to commemorate Nigel's work on behalf of Hay-on-Wye

Unanimously approved.

(ii) That HTC changes the date for the presentation of the Hay Citizen of the Year award from April/Hay Independence Celebrations to be presented instead at next year's Hay Summer Show.

SM as organiser of Hay Summer Show asked approximately how long would be needed to make the presentation. TS said around 10 minutes. On this basis, SM could see no issue with the proposal. *Unanimously approved.*

FH asked if there was a section on HTC's website for Town Events as there are many events HTC leads on or is involved with including Christmas Party, Walking Festival,

Citizen of Year, giving a grant to CofC for Christmas lights. TS said that this could be done via the Calendar.

(d) Council Premises

(i) Additional tenant – notice to leave received

NB said that Tanith Vaughan, tenant on 2nd floor of Council Offices has given her notice to leave. Tanith's final payment will take her lease up until 30th November 2019 when she will formally leave. TS said Finance will look at the financial implications for running Council Offices now Tanith has also left.

(ii) Council Offices roof repair – invoice agreed to be paid

TS had asked Cllr prior to the meeting if, in the light of Powys CC's explanation of the cost of the roof repairs, any Cllrs objected to HTC paying the invoice. No objections had been raised, so HTC agrees to pay the invoice as of 4th November 2019. NB to arrange payment as a priority.

(iii) Meeting with Council Offices tenants – no progress to date

TS repeated Cllr Phyl Davies' offer to come to Hay to discuss outstanding issues. The meeting with tenants will be one of the items to be discussed with Cllr Davies. No response to date. RWG said that HTC still hasn't issues Notices to Vacate to the tenants, although tenants have been sent Powys CC's initial letter giving HTC Notice to Vacate. NB to send tenants these notices on behalf of HTC.

RWG said that he needs to organise a meeting of Premises to begin the process of moving out of Council Offices. To be added to next Full Council's agenda.

(e) Communications

(i) Minutes of meeting held on 31st October 2019

JP said that NB's laptop is 10 years old and is unable to be used for the .gov.uk e-mail address as it doesn't have the correct software/licence. Tim Pugh has said that there are two options: upgrade the existing lap top or by a new lap top with the correct licencing/software. The Comms Sub Committee made the following recommendation to Full Council:

COM164. Recommendation:

(i) To purchase a new lap top or desk top for the Town Clerk in order to provide an upgrade which will enable the Clerk to use modern software and in order to meet Health & Safety requirements.

FH proposed adding a new printer as well. For clarification, JP asked if Cllrs were agreeing to a new lap top, a new desktop and a new printer, which Cllrs said yes.
Unanimously approved

2429. HTC continued running of both sets of Public Conveniences

(i) General update

AP asked NB if the toilets were making more money now the 30p increase has taken effect. NB said that, having compared this year's monies with like for like last year's monies, albeit only over a short period (end of August to early October), there has not been much difference in income. NB to put together a full comparison for next Finance meeting. FH said that she would prefer HTC continues to run both sets of toilets on a freehold basis, not leasehold. FH proposed HTC continue running both sets of toilets on a freehold basis, JP seconded. *Unanimously approved*

IK asked what would happen if the toilets became a liability. FH said that the lease would need a clause adding in that they become a liability, HTC would get back our

losses from any sale before Powys CC gets their 50% of the sale proceeds. AP added that HTC could also look to reduce operating hours at the Clock Tower toilets.

(ii) Costs of card machine payments

NB informed Cllrs he had found the e-mail from Mal Holt (Healthmatic) which explained the costs of card machine payments. The costs are:

- £650.00 for a contactless card payment machine
- £11.50 per month (to the company supplying the machine)
- Plus 6% of every transaction

TS suggested that card payment charges could be put up to 50p rather than 30p.

Finance Sub Committee to look at the projected costings and income vs expenditure of introducing a card payment machine.

2430. HADSCAL meeting 8th October 2019 – Update/Outstanding Actions

HADSCAL trustees held a meeting on 8th October 2019. TS said it had been a useful meeting with a good turnout with a variety of groups/organisations present. These included: sports clubs, Chamber of Commerce, the Cheesemarket, Hay Theatre and Hay Scouts. RWG gave a presentation in the meeting to everyone, then those that were not interested in getting involved left the meeting. A group of 10 or 11 individuals who were interested in taking the Community Hall project forward drafted an Expression of Interest and have sent it to HADSCAL. The group is now waiting for a response from HADSCAL.

RWG then reported that HADSCAL has received 2 proposals. One from the group TS had just described, and one from Hay Festival. Hay Festival's proposal is of a totally different proposition. RWG added that HADSCAL's AGM will take place tomorrow, 5th November, and a decision of how to progress this issue will be made then. RWG also said that provisionally a meeting with the National Lottery will take place on 10th November 2019.

2431. Sports Management Committee

(i) Lease from Powys CC- update from TS/NB

TS said that the lease from Powys CC had been finalised today (4th November) and TS had two copies in the meeting. TS signed the leases, and NB was asked to apply HTC's seal and send both copies to Powys CC as a matter of priority.

(ii) New Bowls Pavilion – update

TS asked Cllrs about the draft Heads of Terms from HTC to the Bowls Club sub-leasing them the land for their new Bowls Pavilion. TS suggested a figure of £1,000.00 or £1,500.00 per annum initially for the Bowls Club so that the other sports clubs were not disadvantaged. NB to send TS the draft Heads of Terms from Powys CC so that TS can amend them accordingly. TS will circulate draft when amended.

2432. Councillor Vacancy

NB will post the Cllr Vacancy Notice on HTC's website and put in the noticeboard. Electors will have 14 days from the Notice being posted to call for an election. If no election is called, the next stage will be Co-option.

2433. Back Fold Alley white walls – update from FH

FH handed out a draft specification for the proposed artistic work on the white walls of Spar, Back Fold alley. Cllrs were happy with the specification. FH to publicise the opportunity with local artists.

2434. Climate Change Emergency Action Plan

(i) Consider Hay's Draft Vision

Cllrs discussed Low Carbon Hay's 'Vision' which had been circulated prior to the meeting. SM said that item 4, "Meet 100% of our electricity demand from renewable energy sources by 2030" is very ambitious. FH proposed changing this target to 50%. On this basis, FH proposed accepting the 'Vision', SM seconded. *Unanimously approved.* NB to amend the 'Vision' accordingly.

(ii) Cllr IK's proposed letter to Welsh Minister for Economy and Transport, Lee Waters

IK said that as part of her role as Sustainable Transport Co-ordinator for Low Carbon Hay, there are two main aims: Walking and cycling in Hay itself; and connecting local communities to Hay. IK had a meeting with Vincent Goodwin and NB. Vincent is Powys CC's Travel Officer. Vincent advised that there is funding available for Active Travel, but only for communities that have Active Travel settlement status, for which a population of 2,500 is the threshold. Settlement status has no other implications apart from enabling communities to apply to the Active Travel fund.

RWG had prior to the meeting suggested that IK talk to surrounding localities to ensure that they are included and are happy to be part of IK's request for Hay to gain settlement status, as they will need to be included for their populations. IK said she has begun this process and had received an e-mail from Clyro Clerk today asking for help providing a cycle land from Clyro to Glasbury. So far, all responses to IK from surrounding villages have been very positive.

SM asked if gaining settlement status for Active Travel would affect other types of grants for HTC. IK said that she has asked this question and been told that there are no implications for HTC in terms of applying for other funding.

FH asked for clarification that this wasn't aimed at pedestrianising Hay Town Centre. IK said that this was not the main aim, and there would need to be extensive consultation with local businesses/residents before this was even a possibility.

IK will amend the wording to reflect the discussion, as well as progress/agreements made with local communities/villages, and send the amended letter to NB so that the letter can go out on HTC letter-headed paper as an official document.

2435. Request from Low Carbon Hay for general grant for tree planting on 30th November 2019

Cllrs were supportive in principle, but asked Low Carbon Hay to produce a costed plan including number and types of trees etc. NB to ask LCH for a costed plan.

2436. Transfer of Assets update

(i) Login Dingle and Motte and Bailey

(ii) Hay Common

NB said that he is still waiting for a response from Powys CC.

2437. The Gliss

(i) Welsh Water – draft licence update – TS has electronically signed and NB has e-mailed this to Welsh Water. Awaiting Welsh Water's signature to finalise the licence.

(ii) Land Registry

TS is still waiting for a response from Land Registry.

2438. 'Shared Spaces' update

TS/NB said that there was nothing significant to update at this stage.

2439. Consultations

(i) Mid and West Wales Fire & Rescue Draft corporate plan 2020-2025 – AP – deadline 6th December 2019

AP to complete HTC's response to meet 6th December deadline.

2440. Play Areas

(a) Monthly Inspection

AP said nothing of concern to report. RWG added that he was concerned about the new play area to the rear of Birch Close. FH was also concerned about this play area, particularly the presence of a large drain nearby. TS suggested HTC writes to the owner of the play area, Persimmon, to express the concerns raised by RWG and FH.

2441. Report of the Clerk/Responsible Financial Officer

(i)

Nov 2019 Correspondence

a	Shane Thomas Powys CC	E-mail: Mins from meeting between Powys CC & Town Councils
b	Cllr TS	E-mail: Powys CC's response to HTC's amends Rec Facilities' Lease
c.	Ceri Richards Sports Wales	E-mail: Confirming extending deadline for new Bowls Pavilion
d.	Shane Thomas Powys CC	E-mail: Reminder of BT Kiosk consultation
e.	Mid & West Wales Fire Service	E-mail: Consultation on Corporate Plan 2020-2025
f.	PAVO	E-mail: E-bulletin Oct 2019
g.	CofC	E-mail: Next meeting 7th Oct 2019
h.	OVW	E-mail: Opportunity to respond re. CAT processes
i.	Cllr TS	E-mail: HTC's response to Powys CC re Rec Facilities lease
j.	Cllr TS	E-mail: 20 actions Town Councils re Climate Change
k.	Mark Chester Cedar Wood	E-mail: HTC's Tree Report for cemetery
l.	Cllr JPr	E-mail: OVW training opportunities
m.	NALC	E-bulletin Oct 2019
n.	Healthmatic	E-mail: Invoice for July-Sept 2019 toilet cleaning
o.	Grant Thonton	Letter awarding HTC an unqualified Audit Account
p.	BBNP	E-mail: Plan. Permission for 19/17524/FUL Wyeseide Gardens
q.	HFAS	Invoice for fire extinguisher testing Council Offices
r.	Frank Davies	Invoice for replacing wooden posts at the Gliss
s.	Mr Pratt	Letter dated 4 Oct in response to HTC letter dated 13 Sept 2019
t.	OTM	E-mail: Invoice for grass cutting Sept 2019
u.	Val Harris	E-mail: Request HTC help re. 3 word address campaign
v.	Zoe Tranter	E-mail: Rec. Facilities lease update
w.	Presteigne Town Clerk	E-mail: Motion on Rates went ahead at OVW AGM 5th Oct
x.	Kittie Powell BBNP	E-mail: Wkly planning apps 27th Sept 2019
y.	David Pritchard Powys CC	E-mail: Ack. receipt of HTC's 2 proposed CATs (Dingle/Common)
z.	Barclays	Latest bank statement
aa.	Sian Lewis-Davies Powys CC	E-mail: Ack. resignation of Jade Hall/Casual Vacancy Notice
ab.	Cllr TS	E-mail: Asking for latest letters with Mr Pratt
ac.	Greg Cohen	E-mail: First draft letter to HADSCAL re. Community Hall proposal
ad	Lisa Hughes BBNP	E-mail: Advertising Consent planning form
ae.	Cllr TS/Zoe Tranter	E-mail; HTC's most recent comments/Rec. Facilities Lease
af.	Eifion Jones BBNP	E-mail: Response re. closure of Mill Lane
ag.	Martin Davies Powys CC	E-mail: Response re. closure of Mill Lane
ah.	Cllr IK	E-mail: To Cllrs draft letter to Welsh Govnt re. sust. transport
ai.	Greg Cohen	E-mail: Copy of Expression of Interest to HADSCAL re. Comm. Hall

aj.	Sian Lewis-Davies Powys CC	E-mail: Confirm Cllr Vacancy Notice valid until 30th Oct 2019
ak.	Playdale Megan Thompson	E-mail: 3rd quote for new play equipment
al.	SLCC	Invoice: CiLCA qualification 3 months extension
am.	Cllr JPr	E-mail: Code of Conduct training with OVW
an.	BOSS	E-mail: Invoice for envelopes
ao.	Npower	Invoice for electric Sports Pavilion July - Oct 2019
ap.	Davina Powell BBNP	E-mail: Planning app. 19/17924/FUL
aq.	Cllr TS/Zoe Tranter	E-mail: Request copy HTC's insurance for Rec. Facilities lease
ar.	NALC	E-mail: Chief Exec's Bulletin
as.	HADSCAL	E-mail: Letter in reply re. Comm. Hall Expression of Interest
at.	OVW	E-mail: State of the Nation report
au.	Gayle Frewin Powys CC	E-mail: Comm. Decision Notices 30th Sep - 11th Oct 2019
av.	Kittie Powell BBNP	E-mail: Wkly planning apps 4th Oct 2019
aw.	Pension Regulator	E-mail: Reminder to re-declare 1st June 2020
ax.	Brecon Beacons Tourism	E-mail: Next meeting 12th Nov 2019
ay.	Lisa Hughes BBNP	E-mail: Request extension to 5th Nov from 20 Oct 2019
az.	OVW	E-mail: Asks T. Councils to support VE Day Celeb's May 2019
ba.	Cllr Phyl Davies Powys CC	E-mail: Reminder to HTC to pay C. Offices roof repairs/explanation
bb.	IRPW	E-mail: Draft Annual Report Feb 2020
bc.	SLCC	E-mail: Invoice for CiLCA course for NB
bd.	Ben Whittle	E-mail: Request to HTC to hold public event re. solar canopy
be.	Huws Gray	Invite to HTC to attend showroom on 7th Nov 2019
bf.	Jones Hardware	(x3) invoices for keys. WD40
bg.	Cllr IK	Invoices for child care
bh.	Cllr TS	E-mail: Asking Cllrs if any objections to paying C. Offices roof repairs
bi.	Cllr RWG	E-mail: Agreeing to pay C. Offices roof repairs
bj.	Wildflower Shop	E-mail: Invoices for wildflowers part of 'Shared Spaces' project
bk.	Fred Lloyd Bowls Club	E-mail: Requesting update re. pavilion for Bowls Club
bl.	Hay Castle	E-newsletter
bm.	Powys CC	E-mail: Latest recycling payment of £615.00
bn.	Friends of Hay Swimming Pool	E-mail: receipt of HTC's £1k grant for pool repairs
bo.	Ken Skates AM	E-mail: Letter response to Cllr JPr request re. T14 bus service
bp.	Opus	E-mail: Invoices for C. Offices electric Sep-Oct 2019
bq.	Adopt a Kiosk	E-mail: Kiosks can only be used for de-fibrillators
br.	BOSS	E-mail: Invoice for ink
bs.	Jane Dodds AM	E-mail: Requesting Surgery in C. Offices 1st Nov 2019
bt.	Shane Thomas Powys CC	E-mail: Expressions of Interest for Y Gaer by 24th Oct 2019
bu.	Kay Thomas Powys CC	E-mail: Results of libraries consultation
bv.	Peter Hurn	E-mail: Follow up query on Gliss licence
bw.	Jane Pashley BBNP	E-mail: Wkly list of planning apps 11th Oct 2019
bx.	Black Mountain Lions	E-mail: Request for Mayor to Judge 'Guy' competition
by.	Dial-a-Ride	E-mail: Thanking HTC for the one-month lease period
bz.	OVW	E-mail: Managing Green Spaces report
ca.	Hay2Timbuktu	Poster advertising evening on 6th Dec 2019
cb.	Jess Watkins	E-mail: Invoice for Gateway to Wales/MWS artwork
cc.	Sue Ling Powys CC	E-mail: Consultation on Powys CC's budget 2020/21
cd.	Cllr TS	E-mail: Update from Cllr Phyl Davies/toilets
ce.	Want to Canoe?	E-mail: Recycling Grant funding request
cf.	Ceri Richards Sports Wales	E-mail: Extend deadline for grant to 30th Nov re. Bowls Pavilion
cg.	Mark Chester	Invoice: Tree Report for Hay Cemetery

ch.	OTM	E-mail: Invoice for grass cutting Oct 2019
ci.	Gayle Frewin Powys CC	E-mail: Comm. Decision Notices 12-25th Oct 2019
cj.	Gareth Ellis Green Valleys	E-mail: Domestic Energy champions training
ck.	Barclays	E-charges for Sep - Oct 2019
cl.	Tanith Vaughan Tenant	E-mail: Letter of Notice to vacate Council Offices
cm.	Zoe Tranter	E-mail: Draft 3 Recreation Facilities lease inc. Insurance
cn.	Josh Green CofC	E-mail: Letter request HTC contribution Xmas lights 2019
co.	Kittie Powell BBNP	E-mail: Wkly planning apps 18th Oct 2019
cp.	David Allday Powys CC	E-mail: Update re. installation of bike racks in Hay
cq.	Cllr GR	E-mail: Update on Cattle Market parking
cr	Cllr GR	E-mail: To Powys CC waste not collected Bear St/road closure
cs	Late Correspondence	

bm. Latest recycling payment of £615.00 – NB drew to the Cllrs attention that HTC has received its latest recycling payment of £615.00 from Powys CC.

bq. Adopt a kiosk – NB said that he had received an e-mail from BT explaining that as the kiosk on Broad Street is a modern one, not an old red, telephone box, it can only be adopted for de-fibrillators. Cllrs acknowledged that there is already a defibrillator installed at the Clock Tower toilets.

ii. Balances & issue of cheques

Main account £48,281.48

Council Offices £44,467.61

Project account £13,480.90

Deposit £14,806.67

Cllrs noted that £10,000.00 would be going out for the Council Office roof repairs and a minimum of £27,000.00 for Hay Cemetery.

iii. Bank account reconciliations

The bank reconciliations were not signed off by DP due to NL's ongoing illness.

Schedule of Cheques Issued/to be Issued					
Period	8/10/2019 - 04/11/2019				
Date	Cheque Number	Payee	Details	Sub-total	Amount
				£	£
Main Account - Cheques Issued					
Main Account - Cheques to be Issued					
04/11/2019	103300	Powys CC	Council Offices roof repairs		10734.74
04/11/2019	103301	T Stedman	Flowers for Nigel Lewis' funeral - Mayor's Fund		46.95
04/11/2019	103302	I Keith	Childcare expenses 23.07.19, 12.08.19 & 07.10.19		62.50
04/11/2019	103303	BOSS	Inv. 160066, 160567 & 161064		67.47
04/11/2019	103304	M Rutherford	Plants/compost canoe planter 'Shared Spaces'		126.88
04/11/2019	103305	Frank Davies	Replacing wooden fence rails - the Gliss		210.00
04/11/2019	103306	Healthmatic	Toilets maintenance July - Sept 2019		6164.40
04/11/2019		M Budd	Oct salary	187.65	
04/11/2019	103307		Oct expenses	11.58	199.23
04/11/2019	103308	N Lewis	Oct salary		256.80

04/11/2019	103309	N Burdekin	Oct salary		1351.52
04/11/2019	103310	N Burdekin	Oct expenses		17.86
04/11/2019	103311	J Watkins	Shared Spaces' hand-painted metal sign		1000.00
04/11/2019	103312	Wild Flower Shop	Wildflower seeds for 'Shared Spaces'		380.00
04/11/2019	103313	SLCC	(x4) day Town Clerk's course		468.00
04/11/2019	103314	Mark Chester	Tree report Hay Cemetery site		600.00
04/11/2019	103315	SLCC	3 months ext. to Clerk's CiLCA qualification		50.00
For information - Standing Orders/Direct Debits					
08/10/2019	DD	Barclays	Charges 13/8/19 - 12/09/19		33.59
31/10/2019	SO	OTM	Grasscutting Oct 2019		180.00
04/11/2019	DD	Barclays	Charges 13/09/19 - 13/10/19		23.31
					TOTAL
					21973.25
Council Offices Account - Cheques Issued					
Council Offices Account - to be Issued					
04/11/2019	100150	HFAS	Service of fire extinguishers		184.60
04/11/2019	100151	Jones' Hardware	Invoices: 1138, 11891, 12375		32.24
For information - Standing Orders/Direct Debits					
21/10/2019	SO	Powys CC	Council Offices - Business Rates		371.00
24/10/2019	DD	Npower	Electricity - Sports Pav. 06/07/19 - 01/10/19 meter:1196		107.35
04/11/2019	DD	Barclays	Charges 13/9/19 - 13/10/19		6.40
					TOTAL
					701.59
Project Account - Cheques Issued					
21/10/2019	100104	Hay Swimming Pool	Contribution from Sports Clubs' Fundraising		100.00
Project Account - to be Issued					
For information - Standing Orders/Direct Debits					
08/10/2019	DD	Barclays	Charges 13/08/19 - 12/09/19		6.16
08/10/2019	DD	N Power	Electricity Sports Pav - 02/08/19 - 15/09/19 meter:1199		90.11
21/10/2019	DD	Corona Energy	Gas - Sept - Oct 2019		15.80
21/10/2019	DD	Powys CC	Pavilion Rates		316.00
					TOTAL
					528.07

2442. Report from County Councillor

GR was absent.

2443. Report from Chairman

Nothing further to report.

2444. Reports from representatives

- a. **Dyfed Powys Police** – Nothing to report.
- b. **Gwynne's Almshouses** – Nothing to report.
- c. **Dial-a-Ride** – Nothing to report.
- d. **Hay School Governors** – JP said that a meeting is scheduled for tomorrow.
- e. **One Voice Wales** – Nothing to report except for the training opportunities already circulated prior to the meeting
- f. **Bronllys Wellbeing Trust** – Nothing to report.
- g. **Cheesemarket** – FH said that there is a meeting coming up soon.

h. Hay to Timbuktu (H2T) – JPr reported that there had been an accident in Timbuktu, but it was not terror-related. There is now only one safe way into Timbuktu, and that is by boat. H2T has an evening event taking place on 6th December 2019 to raise funds.

i. BBNP – Nothing to report.

j. Chamber of Commerce – The meeting was taking place today, so IK not able to provide an update at this stage.

k. HOWLS – Nothing to report.

l. HADSCAL Community Centre – Covered under item 2406 above.

m. Hay Summer Show – SM said that there will be a Curry and Quiz night on Friday 22nd November in order to help raise funds for the Summer Show 2020.

2445. Planning

(i) Application Ref: **19/17924/FUL** – Address: *Sudbourne Cottage, 23 Bear Street, Hay-on-Wye HR3 5AN* - Demolition of existing single storey garden room and removal of existing chimney to rear. Construction of new single storey, rear extension to dwelling with roof light - *no objections*

(b) Planning Applications for Comment
None

(ii) Application Ref: **19/17843/ADV** – Address: *Hay Castle* – New information / orientation / welcome signage – *no objections*

2446. Motion to Exclude Members of the Public and Press

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960: “Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

Topic: Cemetery. Confidential Report made separately to the minutes. Key resolutions:

- TS said that the BBNP has now given planning permission;
- NB to e-mail Williams Beales & Co. to inform Sellers’ Solicitors planning permission has been granted;
- Arrange a meeting with Powys CC as soon as possible.

2447. Date and time of next meeting

Monday 2nd December 2019, 6.30 pm

There being no further business, the meeting closed at 10.00 pm.

Signed: *T. Shedman,*

Date: 2nd December 2019